

**Bernard Baruch College  
The City University of New York**

## **CREDIT OVERLOAD APPLICATION (19-21) Credits**

### **Business Majors:**

Do not complete this form if you are **officially in the Zicklin School of Business**. You should apply for an overload by going to the following website:

**<http://zicklin.baruch.cuny.edu/programs/undergrad/services/permission/index.html>**

### **Public Affairs/Real Estate Majors:**

Students **officially admitted to the School of Public Affairs** – Real Estate & Public Affairs Majors must return this form to Jennifer Harrington -Undergraduate Coordinator – GASS –Office Location 135 East 22nd Street, 10th floor, Suite 1005 –Office Hours: Monday – Friday: 10:00am - 6:00pm

### **All other students must complete the information below. Please note the following restrictions:**

1. Minimum GPA is 3.0
2. First semester transfer & freshmen students are not eligible.
3. Students enrolled in CSTM & ESL courses are not eligible.
4. Maximum credit overload for the fall & spring semesters is 21 credits.
5. Maximum courses for the summer is 5 courses. May take a maximum of 3 in one session.
6. Must pay additional fee for every credit over 18 credits. See the Schedule of Classes.
7. Beginning with the first day of classes - students who are registered for 19-21 credits may not drop any of their courses.

**Note: Credit overloads require serious consideration and commitment to your academic pursuits. It is strongly recommended that you do not work or significantly reduce your present workload. Please make sure you have enough time to dedicate to the course load you are requesting.**

Name \_\_\_\_\_

Social Security Number \_\_\_\_\_ Day Tele \_\_\_\_\_

### **Please read & sign:**

I, \_\_\_\_\_ understand that **IMAY NOT RESIGN** from any courses once school begins while credit overload is in use.

**Note: For Summer School only - circle the session in which you will take your credit overload  
Session One or Summer Session Two**

Overall GPA \_\_\_\_\_ Approved/Denied Reason for Denial \_\_\_\_\_  
Advisor's Signature & Date \_\_\_\_\_